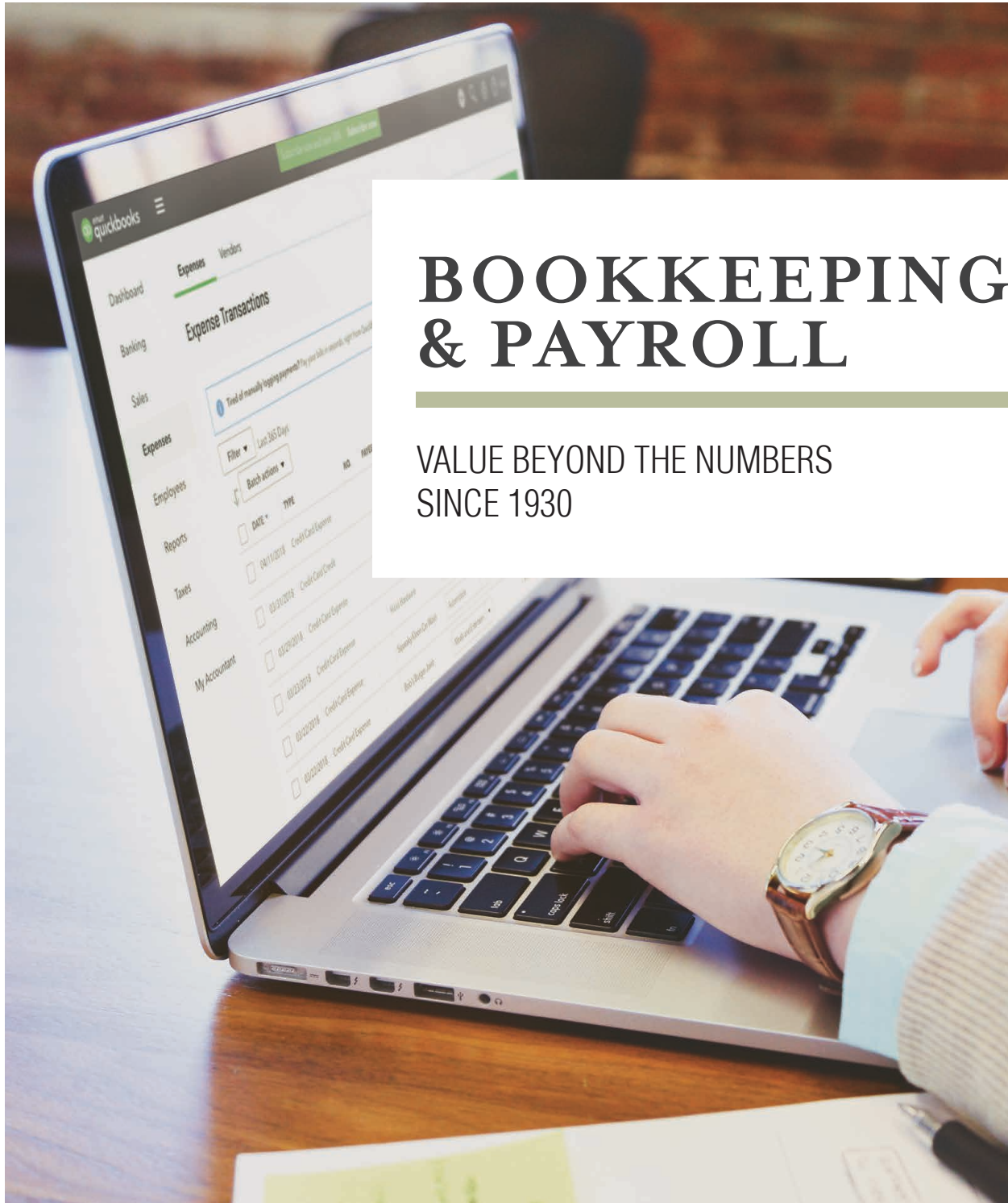




WHITINGER & COMPANY LLC



# BOOKKEEPING & PAYROLL

VALUE BEYOND THE NUMBERS  
SINCE 1930

## MUNCIE

1100 W. White River Blvd.  
Muncie, IN 47303  
ph: 765.284.3384

## INDIANAPOLIS

7510 E. 82nd Street  
Indianapolis, IN 46256  
ph: 317.841.6009

## WEBSITE

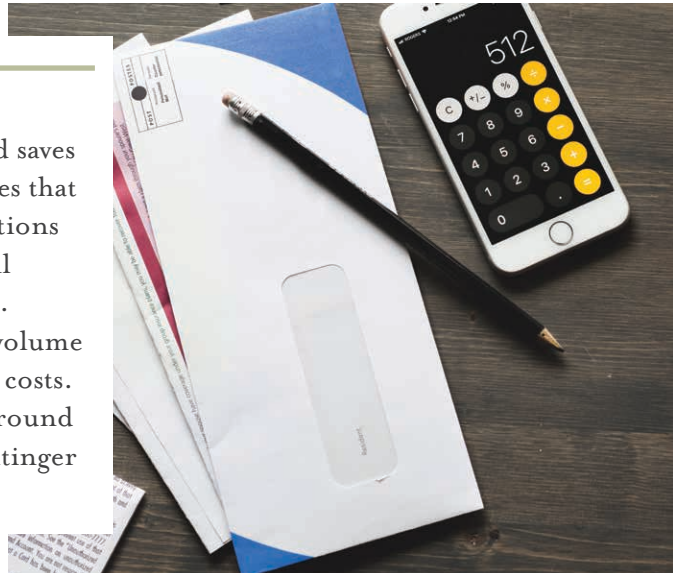
[whitinger.com](http://whitinger.com)



# WHITINGER'S BOOKKEEPING & PAYROLL SERVICES

## OVERVIEW

Whitinger & Company's Bookkeeping and Payroll team provides specially tailored services that meet the needs of your business and saves you time. We provide efficient, organized and professional services that allow you to regain valuable time to focus on daily business operations and growth. Not only do we offer up-to-date software but you will have access to trained professional bookkeepers that you can trust. Our approach helps you save money by only paying for the exact volume of bookkeeping you need, without incurring additional overhead costs. Your performance is our top priority so we will shape our work around your needs so that you receive exceptional services from us at Whitinger & Company.



## BOOKKEEPING SERVICES

- Accounts Receivable
- Accounts Payable
- Reconcile Cash and Credit Accounts
- Process Sales and Use Tax
- Generate Reports
- Generate Invoices
- Data Entry
- Job Costing

## PAYROLL SERVICES

- Recurring Payroll
- Yearly Reports
- Tax Reports
- Small Business Payroll
- Enterprise Payroll

## QuickBooks ProAdvisor:

Our certified QuickBooks ProAdvisors can provide the consultation and services you need to fully take advantage of QuickBooks' capabilities for your organization. While we do not exclusively use QuickBooks, it can be an excellent accounting software for your organization.



The Bookkeeping and Payroll Group at Whitinger & Company is highly capable of providing the guidance that you need to keep your business finances flowing. Accounts receivable to job costing and everything in between are important for your business and we want to help save you time and energy on these tasks so that you can focus on growing your business. Our team makes it simple for you to complete required forms every year, we take care of that for you as our professional staff has been extensively trained in completing all tax services.



## **MARK PRICE, CPA**

MEMBER/OWNER

Mark's area of expertise includes leading Whiting's Bookkeeping and Payroll group. Mark joined Whiting & Company in 1997 after graduating from Ball State University with a Bachelor of Science degree in Accounting. He was named a Member/Owner for the firm in 2011 and is a member of the American Institute of Certified Public Accountants. Mark is also a member at the Indiana CPA Society where he has been recognized as an Emerging Leader within Public Accounting.



## **Emily Rivers**

BOOKKEEPING & PAYROLL COORDINATOR

Emily's expertise includes assisting with Whiting's Bookkeeping and Payroll group. In her current role, Emily works directly with new bookkeeping and payroll clients to ensure they have a seamless on-boarding process. She also works closely with Whiting's bookkeeping & payroll team to assist with special client projects, evaluate workflow, coordinate training, and research technology and software solutions. Emily also holds her certification as a QuickBooks ProAdvisor.



## **Tammy Low**

PAYROLL SPECIALIST

Tammy joined the staff of Whiting & Company in 2015 as a Payroll Specialist. In this role, Tammy works directly with the firm's clients on all aspects of preparing payroll, preparing payroll checks & direct deposits, preparing payroll reports, and delivering excellent service to clients of the firm. She brings significant experience to Whiting including responsibility for customer service, comprehensive payroll services, and general administration.