



WHITINGER & COMPANY^{LLC}
CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS



BOOKKEEPING & PAYROLL

PERSONAL SERVICE &
UNMATCHED VALUE SINCE 1930

MUNCIE

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Muncie, IN 47303
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FISHERS

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Fishers, IN 46038
ph: 317.841.6009

WEBSITE

whitinger.com



WHITINGER'S BOOKKEEPING & PAYROLL SERVICES

OVERVIEW

Whiting & Company's Bookkeeping and Payroll team provides efficient, accurate, and professional services that allow you to regain valuable time to focus on core business operations and growth. We use industry leading software, highly secure data transmission tools, and provide you with a team of professional bookkeepers and payroll specialists to support your business. Our services help you reduce the headaches and save money.



BOOKKEEPING SERVICES

- Accounts Receivable
- Accounts Payable
- Reconcile Cash and Credit Accounts
- Process Sales and Use Tax
- Generate Reports
- Generate Invoices
- Data Entry
- Month-End Accounting

PAYROLL SERVICES

- Recurring Payroll
- Direct Deposits
- Payroll Tax Filings
- W-2s and 1099s
- Comprehensive Reporting

QUICKBOOKS CONSULTATION

QuickBooks is excellent accounting software that can provide many benefits to your small to mid-size organization. But like any software program, there can be a steep learning curve in regards to using it effectively for your organization.

Having trouble learning how to use QuickBooks and its features? Or do want to outsource all of your QuickBooks' postings to a certified QuickBooks expert?

Whiting & Company can be of assistance. Our certified QuickBooks advisors can provide the consultation and services you need to fully take advantage of QuickBooks' capabilities for your organization.

- Initial installation and setup of QuickBooks
- Instruction on correctly posting transactions
- Instruction on preparing reports of varying complexity
- Integration assistance with other business software
- Assistance with QuickBooks payroll functions
- Outsourced input and posting of transactions





Ross Swallow, CPA

MEMBER/OWNER

Ross Swallow is a Member/Owner with Whiting & Company and leads our Bookkeeping & Payroll Group. He specializes in tax consulting and compliance services for small businesses and individuals. Ross is a Certified Public Accountant (CPA) and a member of the Indiana CPA Society and the American Institute of Certified Public Accountants. He joined Whiting & Company in 2006 and earned his CPA designation in 2007.

Originally from Union City, Ohio, Ross received his Bachelor of Science degree from the University of Findlay with a double major in Financial Accounting and Managerial Accounting with a Minor in Finance. He then completed a Master's in Accounting from Ball State University.



Wendy Smith

BOOKKEEPER & PAYROLL COORDINATOR

Wendy Smith serves as the Bookkeeping & Payroll Coordinator for Whiting. A Muncie native who currently lives in Yorktown, Indiana, she studied accounting & business at Ball State University. Before joining the firm, Wendy worked as an Assistant Controller and CFO for two companies in Central Indiana where she developed significant experience in all aspects of business finance and accounting. Wendy worked in store management for Marsh Supermarkets for 13 years overseeing the banking and financial aspects of stores, leading and training employees, and monitoring inventory control.

As the Bookkeeping & Payroll Coordinator, Wendy provides support and organization to the firm's bookkeeping and payroll team members. Her main responsibilities include client onboarding, coordination of special projects, and quality control. Overall, she monitors internal systems to ensure the quality and accuracy of our work to ensure our services meet the needs of our clients.

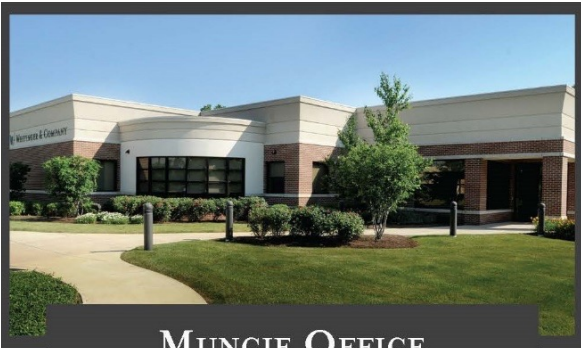
Whiting & Company has the depth of resources, skills, and experience in bookkeeping & payroll to deliver tremendous value for your organization.



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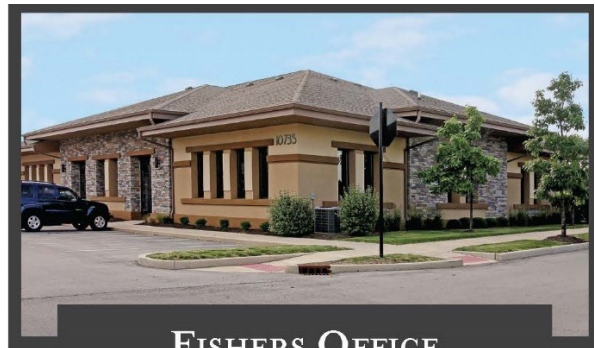
CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

Tax | Assurance | Accounting | Advisory | Investments



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